

THE NAVAJO NATION

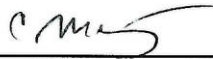
JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT



November 17, 2021

TRANSMITTAL

TO : Jason John, Director
Navajo Department of Water Resources (DWR) / DNR

FROM : 
Cordell Shortey, Contracting Officer
Contracts and Grants Section / OMB

SUBJECT : Water Resources - Fiscal Recovery Funds (FRF)

I. Information on Contract (per Original Award):

Department of Water Resources	U.S. Treasury American Recovery Plan Act (ARPA)	21.019
Title of Contract	Funding Agency	CFDA No. - Federal
CJY-41-21	2022	03/11/2021 to 12/31/2026
Grant No.	Amount	Term - Begin and End Date

II. Data Entered in FMIS Regarding:

☒ New Contract or Grant Company No. 8059 Business Unit (K#) K211503
☐ Contract Mod No. _____
☐ Amt of Award _____ to _____
AMOUNT FROM TO
☐ Budget Period - Extend End Date: From _____ To _____
☐ Other, specify: _____

Authorizing Document - Attached:

☐ Contract / Agreement - Date executed _____
☐ NNC / Committee Resolution - No. & Date _____
☒ Other, specify: NN Council Resolution CJY-41-21

III. Comments by CGS:

Budget received on November 15, 2021 is authorized for implementation pursuant to FY 2022 NN BIM Appendix L Section II.B.

Attachment

Copy: Contract files
Contract Accounting / OOC / DPM
Tom Platero, Interim E.D. - NN FRF Office

Revised April 2018



Office of Management and Budget ♦ Post Office Box 646 ♦ Window Rock, AZ 86515
(928) 871-6470 Telephone ♦ (928) 871-6567 Facsimile

FY 2022-25

**THE NAVAJO NATION
PROGRAM BUDGET SUMMARY**

Received



NOV 15 2021

Office of Management & Budget
The Navajo Nation, Window Rock, ArizonaPage 1 of 8
BUDGET FORM 1

PART I. Business Unit No.: <u>NEW</u>		Program Title: <u>NDWR ARPA Support FY22</u>		Division/Branch: <u>Natural Resources/Executive</u>	
Prepared By: <u>Jason John</u>		Phone No.: <u>(928)349-1198</u>		Email Address: <u>jasonjohn@navajo-nsn.gov</u>	

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
ARPA Admin Budgets CJY-41-21	10/1/21-9/30/26	2,629,500.00	100%	2001 Personnel Expenses	6		1,251,249	1,251,249
				3000 Travel Expenses	6		247,308	247,308
				3500 Meeting Expenses				
				4000 Supplies	6		73,700	73,700
				5000 Lease and Rental	6		18,816	18,816
				5500 Communications and Utilities	6		14,400	14,400
				6000 Repairs and Maintenance	6		20,000	20,000
				6500 Contractual Services	6		978,894	978,894
				7000 Special Transactions	6		25,133	25,133
				8000 Public Assistance				
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
				TOTAL		\$0.00	2,629,500.00	2,629,500

PART IV. POSITIONS AND VEHICLES		(D)	(E)
Total # of Positions Budgeted:		0	3
Total # of Vehicles Budgeted:		0	1

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.			
SUBMITTED BY: <u>Jason John, Department Manager III</u> Program Manager's Printed Name <div style="text-align: center;">  <u>11-9-21</u> Program Manager's Signature and Date </div>	APPROVED BY: <u>Rudy Shebala, Executive Director</u> Division Director / Branch Chief's Printed Name <div style="text-align: center;">  <u>11-10-2021</u> Division Director / Branch Chief's Signature and Date </div>		

1-97 11/14/21

FY 2022

**THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA**

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BUDGET FORM 2

PART I. PROGRAM INFORMATION:Business Unit No.: NEWProgram Name/Title: NDWR ARPA Support FY22**PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:**

Pursuant to RDCO-79-16: A) The Department of Water Resources shall provide stewardship to manage, provide comprehensive water planning, compile information on existing surface and groundwater resources, coordination of the development and utilization of the Navajo Nation's waters to manage existing uses and to plan for future adequate water resources for domestic, industrial, agricultural, recreation, wildlife, aquatic life and other beneficial uses for maximum beneficial use to enhance the natural and human environment and exercise the sovereignty of the Navajo Nation over its waters; etc.

PART III. PROGRAM PERFORMANCE CRITERIA:

1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

1. Goal Statement:

Provide technical assistance for implementation American Rescue Plan Project Administration

Program Performance Measure/Objective:

Monitor business units, provide quarterly reports, and process 164 Review documents

10		10		10		10	
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2. Goal Statement:

Provide technical documents in support of American Rescue Plan Projects

Program Performance Measure/Objective:

Monitor status of projects, visit project sites, and coordinate technical updates/activities

10		10		10		10	
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3. Goal Statement:

Provide required reports

Program Performance Measure/Objective:

Provide required reports pursuant to federal guidelines

4		4		4		4	
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4. Goal Statement:**Program Performance Measure/Objective:**

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5. Goal Statement:**Program Performance Measure/Objective:**

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PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.


Jason John, Department Manager III

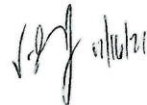
Program Manager's Printed Name

 11-9-21
Program Manager's Signature and Date

Rudy Shebala, Executive Director

Division Director/Branch Chief's Printed Name

 11-10-2021
Division Director/Branch Chief's Signature and Date



NN FRF PERSONNEL ADDENDUM

THE NAVAJO NATION
LISTING OF POSITIONS AND ASSIGNMENTS BY BUSINESS UNIT

BUDGET FORM 3

SUB ACCT	POS NO	JOB TYPE	POSITION TITLE	EMP ID	WRKSITE CODE	G/S	FY 2021 *	FY 2022	FY 2023	FY 2024	FY 2025
1001 NEW	0599	UNCLASSIFIED	VACANT	FDA	BR67A	\$	66,941	\$ 66,941	\$ 66,941	\$ 66,941	\$ 66,941
1002 NEW	0599	UNCLASSIFIED	VACANT	FDA	BQ65A	\$	49,319	\$ 49,319	\$ 49,319	\$ 49,319	\$ 49,319
1003 NEW	0599	UNCLASSIFIED	VACANT	FDA	BQ67A	\$	58,276	\$ 58,276	\$ 58,276	\$ 58,276	\$ 58,276

GRAND TOTAL \$ 872,680

J. H. 11/16/21

FY 2022-2026

THE NAVAJO NATION DETAILED BUDGET AND JUSTIFICATION

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BUDGET FORM 4

PART I. PROGRAM INFORMATION:					
Program Name/Title:		NDWR ARPA Support FY22		Business Unit No.:	NEW
PART II. DETAILED BUDGET:					
(A)	(B)			(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)			Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
	2001 PERSONNEL EXPENSES				1,251,249
	Employment salary and fringe benefits				
2110	Regular Status Employees			872,680	
	.2120	Three Regular Status Employees (\$169,462 x 5 Years)	\$ 872,680		
2900	Fringe Benefits			378,569	
	.2900	Regular Status x 43.38%	\$ 378,569		
	3000 TRAVEL EXPENSES				247,308
	Meals & Lodging expenses directly related to program business. Other miscellaneous expenses; Transportation to and from authorized trainings, seminars, conferences, and other program related functions; Fleet monthly fees and mileage				
3110	Fleet		6% Tax	184,758	
	.3111	Month/Perm (Group B, Class XVII) SUV \$457/Mon x 60 mo. =	\$137,100.00	\$8,226.00	\$145,326
	.3113	Mileage (Group B Class XVII) SUV 2,000 mi x 60 mos x .31 =	\$37,200.00	\$2,232.00	\$39,432
				\$184,758	
3230	Personal Travel Expenses			62,550	
	.3240	Per Diem Meals: \$6/Daily Per Diem x 2 days/week x 8 weeks for 5 staff x 5 years		22,400	
	.3250	Lodging: 102/night x 1 night/week x 8 weeks for 5 staff x 5 years		20,400	
	.3260	POV: 6000 miles x 0.575/mile x 5 years		17,250	
	.3290	Other Travel Expenses		2,500	
				62,550	
TOTAL				1,498,557	1,498,557

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FY 2022-2026

**THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION**

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BUDGET FORM 4

PART I. PROGRAM INFORMATION:					
Program Name/Title:		NDWR ARPA Support FY22		Business Unit No.:	NEW
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(A)	(B)	(C)	(D)		
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)		
	4000 SUPPLIES		73,700		
	Desktop supplies, folders, envelopes, pens, pencils, laptops, printer cartridges, copier paper, photocopying, binding, vehicle parts, permit payments, etc.				
4120	Office Supplies	12,500			
	.4130 General Office Supplies \$ 12,500				
4200	Non Capital Assets	8,700			
	.4420 Non Cap Computer Equipment \$ 8,700				
	Laptop @\$1,600 + Printer @ \$1,300 = \$2,900 set x 3				
4410	Operating Supplies	52,500			
	.4420 General Operating Supplies \$ 21,000				
	.4440 Non-Cap Computer Software \$ 21,500				
	.4450 Postage \$ 2,500				
	.4490 Custodial Supplies \$ 2,500				
	.4530 Printing/Binding/Photocopying \$ 5,000				
	\$ 52,500				
	5000 LEASE & RENTAL		18,816		
	Lease payment for copier machine, monthly meter usage and supplies black/white and color copies				
5310	Building/Space	15,000			
	.5340 Meeting Space = 1000/event x 2 events x 5 years \$ 10,000				
	.5340 Booth Space Rental = 500/event x 2 events x 5 years \$ 5,000				
	\$ 15,000				
5360	Equipment/Supplies				
	.5370 Copier Rental = 300/mo x 60 mo + 6 percent tax = \$ 18,000				
	6% Tax 1,080 \$ 19,080				
	Total 3,816				
TOTAL		92,516	92,516		

✓ 2/11/16/21

FY 2022-2026

**THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION**

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BUDGET FORM 4

PART I. PROGRAM INFORMATION:				
Program Name/Title: NDWR ARPA Support FY22		Business Unit No.: NEW		
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(A)	(B)	(C)	(D)	
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)	
	5500 COMMUNICATION & UTILITIES		14,400	
	Communication of basic phones services and cellular phone services, internet services and water usage fees.			
5610	Wireless	14,400		
	.5620 Cellular: 3 cell phones x 80/month x 60 months \$ 14,400			
	6000 REPAIRS AND MAINTENANCE		20,000	
	Repairs and maintenance services for building repairs and services			
6020	Building Supplies	10,000		
	.6030 Building R&M Services \$ 10,000.00			
6300	Technology	10,000		
	.6310 Computer Hardware R&M \$ 10,000.00			
	6500 CONTRACTUAL SERVICES		978,894	
	Contract(s) for Engineering Firm of Assist Coordination of Work			
6830	Other Technical Services	978,894		
	.6865 Technical Services Expense: \$978,894 978,894			
TOTAL		1,013,294	1,013,294	

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FY 2022-2026

THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION

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BUDGET FORM 4

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PART II. DETAILED BUDGET:				
(A)	(B)	(C)	(D)	
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)	
	7000 SPECIAL TRANSACTIONS			25,133
	Procurement of promotional items, gifts and awards, catering, refreshments; Payments for filing fees/trainings/registration fees			
7110	Programs	4,000		
	.7135 Public Relations/Public Outreach \$ 4,000			
7510	Training & Professional Dues	10,500		
	.7520 Training/Registration Fees 3 staff x \$600 \$ 9,000			
	.7530 Training Supplies \$ 1,500			
	\$ 10,500			
7710	Insurance Premiums	10,633		
	.7720 Property is paid through BU# 115009 \$ -			
	.7740 Auto Liability: \$137.38 x 5 years = \$ 685			
	.7750 Auto Physical Damage: \$161.97 x 5 years = \$ 810			
	.7765 General Liability: \$242,975/ 100 x .25 x 5 years = \$ 3,037			
	.7767 Workers Comp: \$169,462/100 x .72 x 5 years \$ 6,101			
	\$ 10,633			
TOTAL		25,133		25,133

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FY _____

THE NAVAJO NATION
SUMMARY OF CHANGES TO BUDGETED POSITIONS

Page ____ of ____
BUDGET FORM 5

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1/2/20